

Agenda

Meeting of the Commissioners of Public Works
of the City of Charleston, South Carolina
(Charleston Water System)

June 23, 2009, 9:00 a.m.

Our Mission is to protect public health and enhance the environment of our service community by providing clean water services of exceptional quality and value.

Our Vision is to become, by 2012, an organization worthy of a SC Governor's Quality Award achieved through teamwork, customer focus, and performance excellence.

Our Core Values Teamwork • Ethical Behavior & Integrity • Accountability • Customer Service Focus • Open & Honest Communication • Innovation

Meeting of the Commissioners of Public Works
of the City of Charleston, South Carolina
(Charleston Water System)

Mr. Thomas Pritchard, Chairman
June 23, 2009

- I. Call to Order**

- II. Invocation - Mr. Cline**

- III. Pledge of Allegiance – All present**

- IV. Adjourn to Committee Meetings, followed by Commissioners Meeting**

Meeting of the Commissioners of Public Works
of the City of Charleston, South Carolina
(Charleston Water System)

Public Contract and Finance Committee
Mr. Thomas Pritchard, Committee Chairman

June 23, 2009

I. Call to Order

II. Approval of Minutes of Committee Meeting of May 22, 2009

III. Major Capital Improvements Program Funds Transfer -- Mr. Cline / Ms. Hans - Exhibit A

Mr. Cline will request Board approval to transfer funds from the Water and Wastewater Major Capital Improvements Program to an Engineering and Construction net recurring capital project to use for CWS utility relocation needs as a result of accelerated SCDOT or Roadwise projects. (*Motion Requested*)

IV. Review of 2008 External Audit – Mr. Ropp

Mr. Ropp will introduce Ms. Charlotte Allen of WebsterRogers LLP who will briefly review the 2008 financial audit report with the Commissioners. (*Information Only*)

V. Request of Charleston Regional Development Alliance (RDA) for an Annual Contribution from Charleston Water System for a Five-Year Period – Mr. Hill – Exhibit B

Mr. Hill will inform the Board of the Charleston Regional Development Alliance (RDA) request to contribute \$10,000 per year over a five-year period to promote economic development within the tri-county area. Staff recommends continuing our contribution of \$10,000 per year beginning in 2010 with an annual review and Board approval for each future year's funding. (*Motion Requested*)

VI. Adjournment

Meeting of the Commissioners of Public Works
of the City of Charleston, South Carolina
(Charleston Water System)

Administrative, Personnel, and Public Relations Committee
Mr. William E. Koopman, Committee Chairman

June 23, 2009

I. Call to Order

II. Approval of Minutes of Committee Meeting of May 22, 2009

III. Bill Inserts - Ms. Hagan – Exhibit C

- A. Moja Arts Festival
- B. Lowcountry Local First

(Motion Requested)

IV. Rate Change for Johns Island Residents - Mr. Hill / Ms. Hagan - Exhibit D

Mr. Hill will inform the Commissioners that beginning with the July 2009 billing, Charleston Water System's residential sewer customers on Johns Island who receive water service from St. Johns Water Company will be billed based on their water use instead of the current flat rate sewer charge. *(Information Only)*

V. Wholesale Water Customers Online Survey – Ms. Hagan

Ms. Hagan will inform the Board of a recently issued wholesale water customers' online survey. *(Information Only)*

VI. Overview of Recent CWS Media Highlights – Mr. Koopman / Mr. Hill

VII. Overview of Community Outreach – Ms. Hagan

- A. Charleston Water System is on Twitter
- B. Charleston Water Week

VIII. Report on the Diabetes Ten City Challenge (DTCC) – Ms. Harrison

Ms. Harrison will update the Board on the results of the Diabetes Ten City Challenge (DTCC) released by the American Pharmacists Association Foundation. *(Information Only)*

IX. Adjournment

Meeting of the Commissioners of Public Works
of the City of Charleston, South Carolina
(**Charleston Water System**)

Regulatory and Property Committee
Mr. David Rivers, Committee Chairman

June 23, 2009

I. Call to Order

II. Approval of Minutes of Committee Meeting of May 22, 2009

III. Stage 2 Disinfectants and Disinfection Byproducts (DBP) Rule Update – Mr. Fairey

Mr. Fairey will update the Board on the Stage 2 DBP rule that builds upon earlier rules that addressed disinfection byproducts to improve drinking water quality and provide additional public health protection from disinfection byproducts. This final rule strengthens public health protection for customers by tightening compliance monitoring requirements for two groups of DBPs, trihalomethanes (TTHM) and haloacetic acids (HAA5). Mr. Fairey will present recent Total Trihalomethanes (TTHM) and Haloacetic Acids (HAA) analytical results of our water conducted by the SC Department of Health & Environmental Control. (*Information Only*)

IV. Adjournment

Meeting of the Commissioners of Public Works
of the City of Charleston, South Carolina
(Charleston Water System)
Mr. Thomas Pritchard, Chairman

June 23, 2009

I. Reconvene Commissioners' Meeting after conclusion of Committee Meetings

II. Approval of Minutes of Commission Meeting of May 22, 2009

III. Citizens Participation

IV. Monthly Customer Service Activity and Financial Report – Ms. Ferguson / Mr. Ropp

V. July Board Meeting – Mr. Hill

Mr. Hill will inform the Commissioners that the next Board meeting is scheduled for Tuesday, July 28, 2009, our regular meeting date.

VI. Staff Reports

A. Strategic Plan Team Update – Mr. Hill

Mr. Hill will inform the Board that beginning in July we will provide Strategic Plan Team update reports.

B. South Carolina Governor's Quality Award Site Visit – Mr. Hill

Mr. Hill will inform the Board that the South Carolina Governor's Quality Award team of examiners is scheduled to conduct a site visit during the week of July 6 - 10, 2009. The South Carolina Governor's Quality Award recognizes organizations who achieve excellent performance in developing, implementing and deploying a quality management system based on the Baldrige Criteria.

C. Update on Drought Status – Mr. Fairey

Mr. Fairey will provide a brief update following the latest SC State Drought Committee meeting held on June 10, 2009.

D. Update on Completed Capital Improvement Projects

- A. Stocker Drive Water Main Replacement - Mr. Greg Hider
- B. Ravenel 16" Water Main Replacement - Mr. Larry Drolet

E. Update on AWWA National Tapping Team and Meter Madness Competitions – Mr. Fairey

**Meeting of the Commissioners of Public Works
of the City of Charleston, South Carolina
(Charleston Water System)
Mr. Thomas Pritchard, Chairman**

June 23, 2009

VII. Report of Standing Committees

- A. Public Contract and Finance Committee Meeting of June 23, 2009
- B. Administrative, Personnel and Public Relations Committee - Meeting of June 23, 2009
- C. Regulatory and Property Committee – Meeting of June 23, 2009

VIII. Miscellaneous Business – Mr. Cline

- A. Pump Station Rehabilitation Project Phase 1 Construction Contract – Exhibit E
- B. Bees Ferry Road Storage Facility Environmental Services Contract – Exhibit F

IX. Citizens Participation

X. Executive Session

Mr. Hill will request that the Commissioners move to enter into Executive Session to discuss legal matters.

XI. Adjournment